



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



Policy on own transport 2023-2024



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



POLICY ON OWN TRANSPORT POLICY

Created Date	March, 2019
Last Reviewed Date	April, 2023
Reviewed By	Assessment Committee
Review Approved on	June, 2023
Approved By	Principal
Date of Next Review	December, 2023
Related Policies	Teaching & Learning Policy, Marking Policy

Principal: Ms. Karen Robinson



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



POLICY ON OWN TRANSPORT

Introduction

NIMS Policy on arrival and departure policy explains about good pupil protection requires everyone to take responsibility. All members of the school community including Parents/guardians, students and staff are expected to implement this policy.

Objectives

- To clarify School and parent normal responsibilities through the pupil entrance and exit process
- To clarify differences in policy and procedures according to School Section
- To set clear procedures and responsibilities for exceptional situations.
- To ensure all school community is informed of the policy and procedures
- To ensure the safety of pupils whilst they are in school.

Stakeholders

School transport department
School maintenance Staffs
Parents
Teachers

Procedure and Plan of Action

- Parents of students using their own transport have to park their vehicles in the parking lot at the Main Gate to ensure the safety of their own children.
- It is the responsibility of parents to drop their children to the school on time. In the event of any delay from their part, they bear the responsibility.
- Parents have to make an effort to drop/fetch your child in/from the school premises on time.



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



- Late comers to the school will be receiving warning letters. Punitive measures as per KHDA norms will be taken against a student who receives more than three warning letters.
- The parents have to pick their children soon after the session gets over latest by half an hour from the time of dispersal.
- The school keeps a register of all the students who fall under Own Transport category.
- Support staff and members of the Academic Staff will be available to guide the students of own transport.
- Parents should take full responsibility for students travelling by public transport and will not hold the School responsible for any incident that may occur before and after school hours. Parents must ensure that the children reach to school on time.
- The School issue separate Identity Card to Own Transport parents.
- Students using the public transport must submit a letter of undertaking from parent's side.

Time of Arrival and Departure

FORENOON

KG&MONT can enter from 6.45 AM to 10.45 AM

KG&MONT can enter from 10.45 AM to 2.45 AM

Primary to Secondary can enter from 6.40AM to 12.45AM

AFTERNOON

Primary to Secondary can enter from 12.45 PM to 6.00PM

Monitoring and Review

Policy will be evaluated and monitored in April 31 2024 by Transport department and Operations head.