



المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10) : 15004 (Grade 11 & 12)





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CAMPUS CLEANLINESS POLICY 2023-24



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Created Date	March, 2019
Last Reviewed Date	April, 2023
Reviewed By	Mr. Fahim Ejaz
Review Approved on	June, 2023
Approved By	Principal
Date of Next Review	December, 2023
Related Policies	Ploicy on Health and Safety , Policy on Waste Management

Principal: Ms. Karen Robinson



<i>Title of the Policy</i>	Campus Cleanliness
<i>Background</i>	<p>Environmental cleaning (EC) is a fundamental principle of preventing infection in the school premises.</p> <p>A wide variety of cleaning agents and disinfection technologies are commercially available, each with potential benefits and disadvantages.</p> <p>Additionally, ministry often monitor the quality of room cleaning and disinfection to ensure that school surfaces have been treated appropriately. Several monitoring strategies exist, which range from simple visual inspection, to microbiologic testing of surface contamination, to technologic innovations that measure the adequacy of school surface cleaning. As the variety of options for cleaning, disinfecting, and monitoring grow, schools are faced with many choices.</p>
<i>Purpose</i>	The purpose of campus cleanliness is to help keep the school campus clean and safe for each students, parents, staff and all visitors.
<i>Operational Definitions</i>	<ul style="list-style-type: none">• Disposing the garbage in the skip i.e. waste disposal containers.• Keeping blacktop clear from foods and bottles.• Courageously picking up garbage left behind that is next to you
<i>Introduction</i>	It goes without saying that school need to adhere to a higher standard of clean. NIMS will always work with the health and well-being of the students, and staff as our top priority.
<i>Aims and Objectives</i>	<ul style="list-style-type: none">▪ Students should discard paper, wrappers, bottles, cans, etc., in designated trash cans in classrooms, hallways, other buildings, and around the grounds.▪ Teachers can ensure that students pick up any trash in a classroom or other teaching station at the end of each classroom period, before recess, or at the end of the day. The students should be required to clean and put away supplies after a class activity.▪ Teachers should keep their classroom materials, supplies, and equipment tidy.▪ 'Keep our campus clean' – attitude to be develop in students.▪ Students can serve as mentors to fellow students on a rotating basis to remind them to keep the facilities clean and to pick up discarded trash, not to apply graffiti, etc.



Student poster contests regarding campus cleanliness should be encouraged. A box could be utilized for students to anonymously report students who are observed littering or vandalizing the campus.

- Administrators and school staff should provide as much student supervision as possible to prevent vandalism by students walking the hallways or wandering the grounds unsupervised.
- Administrators should limit the areas to which students may go during lunch time. Lunch areas can be monitored by assigned student groups including student body, student organizations, athletic teams, music group members, and other groups on a rotational basis.
- Students must discard their lunch trays, food, paper, bottles, and cans into designated trash cans during each meal period. This will significantly reduce the amount of custodial time required for clean-up and also minimize pest issues such as birds, cockroaches, rodents, bees, ants, etc.
- Administrators and teachers should discourage the use of gum and encourage its proper disposal when used.
- Administrators and teachers should not permit students to carry sharpies (permanent markers).
- Although students should not clean restrooms, they can assist with restroom cleanliness by placing paper towels and other trash in the trash cans, flushing toilets and urinals after use, refraining from (1) placing paper wads on ceilings, (2) stopping up the sinks, toilets, and urinals, and (3) placing graffiti in the restrooms.
- Administrators can assign reasonable and non-demeaning or non-dangerous campus pick-up and beautification activities as part of student discipline consequences.
- Administrators can provide effective key control to limit student or other unauthorized access to areas on the campus which could be vandalized in the absence of a responsible school staff member.
- When craftsmen put up a barricade, the school staff and students should stay out of the area.
- The school should designate one person to serve as the primary point of contact with the CPM, particularly regarding maintenance projects. This person would



	provide the project scope with the Principal's approval.
<i>Identification and Intervention</i>	One of the most straightforward ways to create a healthy school environment is to improve everyday maintenance to keep school facilities clean and running smoothly and safely. This section addresses regular cleaning and pest management and helps schools assess and improve their operations and maintenance programs for their facilities.
<i>Hierarchy/Escalation Chart</i>	Mr. Najmul – Facility Supervisor Ms. Aqua Clean – Cleaning supervisors Aqua Clean Team – Outsourced Company responsible for entire campus cleaning including corridors and washrooms in accordance with the guidelines of DM and Department of Waste Management.
<i>Responsible Committee Members</i>	<p>School environmental conditions are everyone's concern, and everyone can play a role in promoting a healthy school environment. To solve problems and promote best practices like cleaning for healthy schools in your school or your district, add a broad-based environmental health agenda or a specific 'green cleaning' work group to an existing committee.</p> <p>Some states like New York State require that all public school districts have broad-based parent-labor-management health & safety committees appointed by the Board of Education to advice on facility issues. A School Health Committee may also be a good choice. Consult your district's Board Policy Manual or ask your building principal or district superintendent which committees are active in your school or district and for the names of the committee coordinators.</p> <p>The Environmental Health & Safety Committee or a new Cleaning for Healthy Schools Work Group attached to an existing committee should be composed of all affected stakeholders: custodial workers (who do the cleaning), facility director (responsible for the building), parents (the voices of vulnerable children), students (can share information with other students), administrator or principal (purchasing official and school leaders in charge), classroom teachers and aides, school nurse, and support staff.</p> <p>Who are the key people in your school system who will be interested? A good committee or work group member will</p>



	listen, learn, and provide constructive inputs.
<i>Roles and Responsibilities of Committee Members</i>	<p>These committees help to support the school and keep tuition costs down. Your active support of and participation on them is a requirement for the school's success. On the subsequent pages, you will find the general responsibilities for each committee outlined, as well as detailed descriptions of the specific roles on each committee. Each member of the committee is accountable to the general responsibilities for the committee in addition to fulfilling the responsibilities of his/her specific position. To ensure accountability for these responsibilities, the chair of each committee, a member of the Parent Board, will communicate what specifically is expected of committee members in the next 4 to 6 weeks at the monthly committee meetings held in conjunction with the parent meetings. Each committee also has access to a notebook and/or the Google Drive cloud share with information specific to its committee and the completion of its tasks. It is the responsibility of the chair of each committee to ensure this notebook and/or Google docs are maintained and updated throughout the year. Documents must be updated and /or archived before the transition to the next Board Committee in May. The Parent Board does provide direction to the committees regarding specific duties, but you are strongly encouraged to take ownership in this process and make suggestions for what your committee should be doing to help support the school and improve the educational experience of your child. That is part of what being a cooperative preschool is all about! If you have any questions about committee operation, specific committees, or their responsibilities, please contact the Parent Board chair for this school year.</p>
<i>Glossary of Terms</i>	<p>DM – Dubai Municipality EC – Environmental Cleaning FM – Facility Management MSDS – Material Safety Data Sheet WM – Waste Management</p>
<i>Date:</i>	<p>28/03/2023</p> <p><i>Signature of Administration Manager</i></p>