

ADMISSION POLICY

2023-2024





ADMISSION POLICY

Created Date	March, 2019
Last Reviewed Date	April, 2023
Reviewed By	Admission Committee
Review Approved on	June, 2023
Approved By	Principal
Date of Next Review	December, 2023
Related Policies	Teaching & Learning Policy, Policy on Parent Communication

Principal: Ms. Karen Robinson





ADMISSION POLICY

Introduction

The UAE Ministry of Education released "School for All" or General rules for the provision of special Education Programs and Services guidebook on 20 May 2010 in collaboration with the UAE Ministry of Social Affairs (MSA) with information and rules about children with Special Educational Needs (SEN) in the UAE.

POLICY FOR SCHOOL ADMISSION

- The school maintains zero rejection policy
- Low achievers and children with special educational needs are accepted in our school
- Admission is according to the facilities and resources available at school to meet the child's needs
- Type of disability is categorized according to Wave policy as recommended by UAE MSA.
- The Recommendations provided by psychologist is considered during induction period
- Continuous and consistent interventional program to include children with difficulties in the mainstream will be provided for by the special educators on the school premises.
- Parents will be provided with full information and consent will be taken before starting any program. Parent's full support and compliance to suggestions from the school is expected.
- We encourage extra support from outside school. e.g: Psychiatric help, Physiotherapy, Speech therapy, Occupational therapy etc.
- We respect diversity and no child will be turned down on the basis of his or her culture, race, caste or religion
- We modify the existing physical infra-structure and teaching methodologies

to meet theneeds of children with special educational needs.

 After admission we ensure availability of special study materials (IEP, differentiated teaching learning materials etc.,) for SEN students.

Registration & Admission Policy

- Registration and Admission to the various classes from kindergarten to Grade 12 is open from December of the proceeding academic year.
- Kindergarten Section & Grade (Prescribed Age)
- (KG1): The child should be four years old, as on 31st March of the academic year
- (KG 2) : The child should be five years old, as on 31st March of the academic year
- Grade 1: The child should be six years old, as on 31st March of the academic year

Grade level registration for admission to the new academic year commences from the first week of October each year. In all cases, admission procedures laid down by the KHDA have to be adhered. Students will have to register their names prior to admission.

When the candidate is offered a place, application form will be submitted with the following documents:

- Copy of the student's passport with the valid visa of the UAE.
- Six recent passport size photographs of the child.
- Copy of the Birth Certificate in English or Arabic. (Original must be attached along with for verification)
- Copy of the student's and parent's Emirates ID.
- Copy of the mark sheet of the last examination passed from the previous school.
- Students seeking admission to the school from Grade 2 and upwards are required to submittheir original Transfer Certificate/School Leaving Certificate of the school last attended, duly attested by educational authorities concerned.



المحرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي٢٠١٨٦،هيئة المعرفة والتنمية الـ Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10): 15004 (Grade 11 & 12)



Students seeking admission after 15 June for grades Grade 2 onwards are also required to submit the attested Transfer Certificates for the class in which the child is currently studying.

Primary and Secondary & Senior Secondary Sections: Admissions for grade 2 to grade 12 requires the Transfer Certificate from the previous school, duly attested by the Educational Officer of the native country and should be counter attested by the applicable consulate in Dubai and Ministry of Foreign Affairs of Sharjah or Dubai. The Marks Statements of examinations passed, Six Passport Size Photographs, Copy of child's and parent's passports with a valid Residence visa and **Emirates ID**

School Fees

The school fees are charged only for 10 months in an academic year and no fees are charged for the summer vacation months of July and August.

TUITION FEE	
Grades	Fee Per Month (AED)
KG 1 & KG 2	484
1st TO 3rd	532
4th TO 7th	573
8th TO 9th	610
9th	660
10th	721
11th & 12th	806

Scholarships: Merit Scholarships and Fee Concessions are given to deserving students formotivation/ continuity of studies.