



المدرسة الهندية النموذجية الجديدة
NEW INDIAN MODEL SCHOOL
رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10) : 15004 (Grade 11 & 12)



Acceptable Usage Policy (AUP)
of
"BRING YOUR OWN DEVICE" (BYOD)
2023-24



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ACCEPTABLE USAGE POLICY

Created Date	March, 2019
Last Reviewed Date	April, 2023
Reviewed By	Teaching and Learning Committee
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Approved By	Principal
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Related Policies	Teaching & Learning Policy

Principal: Ms. Karen Robinson



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Mission :

The focus of the Bring Your Own Device (BYOD) policy at NIMS Dubai is to provide tools and resources to the 21st Century Learner. In a bid to develop "future ready" leaders, we have identified the need for students to have access to carefully selected digital tools, which will support them on this journey. These tools can open the doors for transformational learning to take place and truly change the way we as educators deliver a lesson and in turn, how students learn. In the new normal, BYOD tends to be a necessity.

Bring Your Own Device at NIMS

In light of the growing need for access to digital tools, students are permitted to bring the device when demanded by their teacher. BYOD includes all *Mobile* devices including laptops and tablets, while not school property, also fall under the Acceptable Use Policy whilst on school property or whilst on school related activities. However, the school is **NOT** responsible for the repairs, loss or theft or any damage resulting from their use on school property or during school related activities. Improper use of BYOD will lead to immediate confiscation and denied access to the school Wi-Fi network. The devices will only be returned to the parents or legal guardians of the student owning the device after a meeting in light of the school defined behaviour management policy.

Conditions for Use

General guidelines:

1. Each student device will be enrolled into the Mobile Device Management Solution (MDM) utilized by the school. The device can only be used in lessons once this has been completed.
2. Students will be given access to the NIMS wireless network and therefore agree to and accept the terms of this school policy.
3. Student access to the NIMS wireless network will be regarded as a privilege and not an entitlement. Use of the wireless network will require students to comply with clear conditions and expectations.
4. Student use of the network will be monitored carefully by the IT team using the Mobile Device Management solution implemented by



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the school.

5. When explicitly permitted by a member of staff (and only when so permitted), a personal device may be used in lesson to support the lesson objectives.
6. The purpose of the device is to support the student in his or her learning journey. It is to be used as a tool to carry out tasks for academic purposes only, as assigned by the educator. Using the device for other reasons e.g. playing games, social networking sites or messaging, is **PROHIBITED**.
7. Students must **NOT** attempt to circumvent the school's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
8. Students must **NOT** use such devices to record, transmit, or post any of the following: photos, audio, or video of any person(s) within school.
9. The school reserves the right to inspect and check any device if there is reason to believe that a student has violated school policy or has engaged in other misconduct whilst using the device.
10. Students will be advised to keep their device with them at all times. Devices should be brought to school only when demanded, fully charged with all the stipulated accessories.
11. No charging of personal devices will be allowed on the school site, due to Health and Safety requirements regarding Portable Appliance Testing (PAT) guidelines.
12. Devices should be turned off if not in use during lessons. Devices should not be used during transit between lessons, break time or lunch time.

During lessons:

13. Use of personal devices is at the discretion of teachers and staff. Students must **ONLY** use devices as permitted by their teacher.
14. Devices must **NOT** disrupt the class or learning in any way.

Independent study:

Students can use personal devices to carry out independent study if time has been allocated by the teacher. This may occur under the supervision of the teacher **ONLY**.



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Classroom guidelines:

1. Devices should only be out in lessons, with the explicit permission of the teacher.
2. Students cannot use their device for playing games, watching videos, accessing social media or any activity which is not solely for the purpose of meeting the objective of the lesson.
3. Students may be asked, at any time, to evidence their learning using their device if infringement of school policy is suspected.
4. If a device is hidden (eg. messaging under the table etc.) staff will assume it is inappropriate use and take action according to the behaviour policy.
5. Filming or taking photos requires authorization by the Head of section.
6. If a student should receive or see anything inappropriate on their device, they should speak to a teacher so the appropriate action can be taken.
7. If a student exits something on screen or moves the device away as a teacher approaches, the device can be confiscated.
8. If students are not using their device appropriately, or are off-task while using the device, a warning will be given and then sanctions will take effect following any further infringement.

School Liability Statement

1. Students bring their devices to use at NIMS at their own risk. Students are expected to act responsibly with regards to their own device, keeping it up to date, charged and ready for learning to take place. It is their duty to be responsible for the upkeep and protection of their devices. **NIMS is NOT responsible for**

- a. **Personal devices that are broken while at school or during school-sponsored activities**
- b. **Personal devices that are lost or stolen at school or during**



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school-sponsored activities.

2. Any damage or disruption to the school network caused as a result of improper use of a student-owned device will be regarded as a very serious misconduct.
3. Students must keep their devices in a secure place when not in use.

AUP/BYOD User Pledge

This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the User Terms and Conditions named in this policy, privileges will be terminated, access to the school's technology resources will be denied, BYOD devices will be denied access to the school's network and Wi-Fi facilities and the appropriate disciplinary action shall be applied. The School code of conduct/ behaviour policy shall be applied to student infractions.

Parent/Guardian Responsibilities

Parents have a responsibility to talk to their children about values and the standards that their children should follow regarding the use of the Internet as they would in relation to the use of all media information sources such as television, phones, movies, radio and social media.

School Responsibilities

- Provide Internet and Email access to its students.
- Provide Internet Blocking of inappropriate materials where possible.
- The school reserves the right to review, monitor, and restrict information stored on or transmitted via BYOD devices and to investigate inappropriate use of resources.
- Provide staff guidance to aid students in doing research



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and help assure student compliance of the acceptable use policy.

Student responsibilities

- Using computers/mobile devices in a responsible and ethical manner.
- Obeying general school rules concerning behaviour and communication that apply to Technology equipment use.
- Using all technology resources in an appropriate manner so as to not damage school equipment.